



APPLICATION FORM – GRANTS FOR WOMEN STUDENTS

The Soroptimist Foundation of Canada annually offers several \$8,500 grants to female graduate students in Canada who are pursuing careers that focus on improving the quality of women's lives. Examples of such careers include but are not limited to: providing medical services, providing legal counselling and assistance, counselling mature women entering or re-entering the labour market, counselling women in crisis, counselling and training women for non-traditional employment, and positions in women's centres.

To be eligible, a candidate must be:

1. A female, (or identifies as female).
2. A Canadian citizen or permanent resident.
3. An accepted registrant in a full-time graduate studies program (Master's or Ph.D.) or professional program at a similar level (medicine, law) in an accredited Canadian university, at the time of the application deadline.
4. Pursuing a course of studies leading to a career which will positively impact the quality of women's lives.
5. Committed to working in Canada for at least two years after graduation.
6. Intending to use the award for academic studies in the academic year following receipt of award.
7. Contributing to their community through volunteer service.
8. In need of financial assistance.

Notes: Your university must belong to Universities Canada. A list of these universities can be found on their website <https://www.univcan.ca/>

Ineligible conditions: BA level studies, a medical residency program, attending a college that is not affiliated with a Canadian university.

A candidate must meet **all EIGHT** requirements to **qualify** for a Soroptimist grant.

Applications will be assessed based on the following five criteria:

- a) Work, study and a career leading to a positive impact on women and girls
- b) Scholarly ability
- c) Work history and personal statement
- d) Demonstration of community involvement of some type
- e) Demonstration of financial need

A candidate may apply more than once but will not be eligible to receive a second grant. Soroptimist members are not eligible, but family members may apply.

Applications may be in either English or French.

Completed applications and ALL REQUIRED DOCUMENTS (except references which can be submitted directly to the Grants Manager), must be submitted TOGETHER IN ONE .pdf FILE and must be received starting November 1st and no later than January 31st to be considered.

The Soroptimist Foundation of Canada does not grant extensions.

The Soroptimist Foundation of Canada decision on completeness and eligibility, including time of receipt, is final.

PERSONAL INFORMATION

This is a writable form. Type your name, then save and close the form. Open it again. If your name is not there you will need an updated version of the free Adobe Reader, downloaded from <https://acrobat.adobe.com/ca/en/acrobat/pdf-reader.html>

Name:

Permanent Residence Address:

City: Province: Postal Code:

Phone Number: Email Address:

Date of Birth: Citizenship:

Please indicate your present address, if it is different from your address above:

Address:

City: Province: Postal Code:

Phone Number:

CITIZENSHIP

Include a scan of **ONE** of the following, as proof of your Canadian citizenship or permanent resident status:

- Birth certificate
- Passport
- Canadian Citizenship Card
- Permanent Resident Card

DEPENDANTS

Dependants: Explain their relationship to you, their ages and your responsibilities.

Name: _____
Relationship: _____
Age: _____
Your responsibility: _____

Name: _____
Relationship: _____
Age: _____
Your responsibility: _____

Name: _____
Relationship: _____
Age: _____
Your responsibility: _____

Name: _____
Relationship: _____
Age: _____
Your responsibility: _____

Name: _____
Relationship: _____
Age: _____
Your responsibility: _____

Name: _____
Relationship: _____
Age: _____
Your responsibility: _____

POST-SECONDARY

Dates (from – to) _____
Institute Attended _____
Degree/Certificate Granted _____

Dates (from – to) _____
Institute Attended _____
Degree/Certificate Granted _____

Dates (from – to) _____
Institute Attended _____
Degree/Certificate Granted _____

Dates (from – to) _____
Institute Attended _____
Degree/Certificate Granted _____

Dates (from – to) _____
Institute Attended _____
Degree/Certificate Granted _____

Dates (from – to) _____
Institute Attended _____
Degree/Certificate Granted _____

UNIVERSITY

University in which you are currently registered:

Program of Studies:

Degree Expected:

Date you expect to complete your degree:

Be sure to include:

- Letter of acceptance from the Canadian university where studies are being started. •
“In process” marks from head of program if in first year of studies.

TRANSCRIPTS - AWARD WINNERS

ONLY STUDENTS WHO ARE SELECTED AS AWARD WINNERS are required to provide official transcripts, in a sealed envelope, with the signature of the university official or the official university seal on the sealed flap of the envelope. You will be notified when transcripts are required.

Award winners with out-of-country transcripts must either supply original transcripts in sealed envelopes from that country or have their current Canadian university that has accepted their registration supply them with a copy of their out-of-country transcripts in a sealed envelope from the Canadian university, with the signature of the university official or the university seal on the flap.

EMPLOYMENT RECORD

Dates _____
Employer: _____
Position Held: _____

Dates _____
Employer: _____
Position Held: _____

Dates _____
Employer: _____
Position Held: _____

Dates _____
Employer: _____
Position Held: _____

Dates _____
Employer: _____
Position Held: _____

Dates _____
Employer: _____
Position Held: _____

VOLUNTEER RECORD:

Dates _____
Organization: _____
Position Held: _____

Dates _____
Organization: _____
Position Held: _____

Dates _____
Organization: _____
Position Held: _____

Dates _____
Organization: _____
Position Held: _____

REFERENCES:

TWO reference letters are required, from individuals who can comment knowledgeably on your academic career and potential future contribution to improve the lives of women and girls. Such letters may be scanned and submitted with your application or submitted directly to the Grants Manager, clearly indicating the name of the candidate. **Winners' references will be verified.**

Reference #1

Name of Reference:

Reference Email Address:

Reference Phone Number:

Reference #2

Name of Reference:

Reference Email Address:

Reference Phone Number:

FINANCIAL STATEMENT

for _____ (Name) DATE: _____

It is essential that this section reflect a TRUE picture of your financial need. Judges consider your total income and compare this to your expenses. Be as candid as possible.

INCOME SOURCE AMOUNT:

1. Employment \$
2. Scholarships, Grants, Bursaries \$
3. Other Income \$ (e.g. spousal support, government benefits, child support, etc.)
 - a. \$;
 - b. \$;
 - c. \$;
 - d. \$

Note: Supporting documentation is required

4. TOTAL INCOME: \$

EXPENSE AMOUNT:

1. Annual Tuition and Compulsory Fees \$
2. Living Expenses (e.g. housing, food, loan payments, etc.) \$
3. TOTAL EXPENSE: \$

NET INCOME: (Total Income less Expenses) \$

Additional Comments:

PERSONAL STATEMENT

Please include a personal letter, double-spaced, to a maximum three pages which outlines:

1. Your personal history and its impact on your education and career choice.
2. Your current family, education and career responsibilities.
3. How your course of studies will lead to a career mainly to the service of women.
4. The group of women who will be the focus of your studies and career, and describe how you will be a benefit to these women.
5. How your experiences outside academia have prepared you for the field of endeavour that you have chosen.
6. Your plans to spend a minimum of two years in your career in Canada immediately after graduation.

Please note that we do not reply to correspondence, email or otherwise, to check on your application or to check to see if you are a winner. All winners will be notified by May 31st. This information will be posted on the [Soroptimist Foundation of Canada website](#) in due time.

DECLARATION

The Soroptimist Foundation of Canada reserves the right to award the Grants for Women in accordance with its sole discretion. This information is for the exclusive use of the Soroptimist Foundation of Canada

APPLICATION CHECKLIST

Completed applications and ALL REQUIRED DOCUMENTS (except references which can be submitted directly to the Grants Manager), must be submitted TOGETHER electronically in ONE .pdf FILE, and must be received between November 1st and no later than January 31st to be considered.

If any required document is not received by the deadline, the application will not be considered.

WE WILL NOT ACCEPT MULTIPLE APPLICATIONS.

The required documents are:

1. A fully completed application form.
2. Proof of Canadian citizenship or landed immigrant status.
3. Proof of university registration and most recent transcript (for proof of academic achievement).
4. Two letters of reference.
5. Completed financial statement.
6. Your personal statement.

SEND APPLICATION AND ALL REQUIRED DOCUMENTS TO:

Grants Manager Western Canada

West of Ontario

grantsforwomen@soroptimistfoundation.ca

Grants Manager Eastern Canada

East of Ontario

grantsforwomeneast@soroptimistfoundation.ca

SUCCESSFUL CANDIDATES WILL BE NOTIFIED BY MAY 31st.

Unsuccessful candidates will not be notified. We will not respond to email inquiries.

Each successful candidate will be required to:

- **Give permission** to her university to provide to the Grants Manager information regarding her registration in good standing at the university.
- **Provide her Social Insurance Number (for tax purposes)**, a coloured digital photo of herself and a brief personal statement for publication on the SFC website and social media.
- **Complete and sign a Consent Form**, provided by the Grants Manager, to allow Soroptimist Foundation of Canada to publish her information as a winner.
- **Provide original transcripts** of all her post-secondary studies.