



## **SOROPTIMIST FOUNDATION OF CANADA**

[www.soroptimistfoundation.ca](http://www.soroptimistfoundation.ca)

### **Notice of Annual General Meeting October 24, 2009**

The Annual General Meeting of the Soroptimist Foundation of Canada is called for the purpose of conducting the business affairs of the Foundation as per **Bylaw No. 1, Section 20** and as outlined in the Proposed agenda, and such other business, as time permits, as noted below:

Annual General Meeting  
**Saturday, October 24, 2009**  
9:00 am to 4:00 pm. (or until conclusion of business)  
at  
the Holiday Inn Winnipeg South – Heron Room  
1330 Pembina Hwy, Winnipeg, Manitoba, R3T 2B4

Enclosed please find the Proposed Agenda for the meeting, Registration Form, Voting Credential Form for Club Representatives, and a Checklist for Club Presidents. Please advise the Secretary and the Chair, in writing, of any substantive items for addition to the Agenda, no later than Friday, October 9, 2009.

**Members of the Corporation (Bylaw No. 1, Section 2) are eligible to vote at the Meetings.** If your Club is in good standing with S.I.A., you are entitled to have a member in good standing as your Representative to vote for your Club at the Meeting.

In order to vote, your Club Representative must bring to the meeting, the enclosed Voting Credential Form, duly completed and signed, and present it at the Registration Desk.

If your Club is unable to select a representative from within your Club, you may appoint a member in good standing from another Club who will be attending the meeting, or one of the Directors of the Soroptimist Foundation of Canada, to vote on behalf of your club. If voting by a representative who is not a member of your club, please also email your intent and named Representative, to the Secretary by **October 16, 2009**.

Please submit your **Registration Forms by October 16, 2009**. All Soroptimists, in addition to the Voting Representatives, are welcome and encouraged to attend the AGM. **All Attendees** must register by October 16, 2009. Note: registration form can also be obtained from SFC website – [www.soroptimistfoundation.ca](http://www.soroptimistfoundation.ca)

Representatives are required to bring the SFC 2008 Annual General Meeting Minutes to the meeting.

**CMRivers**

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Corinne Rivers, Chair  
[corinne@cmrlaw.ca](mailto:corinne@cmrlaw.ca)

**E. Eileen Stanbury**

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Eileen Stanbury, Secretary  
[stanb3@sympatico.ca](mailto:stanb3@sympatico.ca)

**The SFC Board cordially invites all attendees** to a “Hospitality Evening”, Friday evening, October 23rd, 8:30 pm – 10:00 pm in the Portage Room.

**Please note that SFC events are Fragrance Free**



## **SOROPTIMIST FOUNDATION OF CANADA**

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### **Annual General Meeting Saturday, October 24, 2009**

Holiday Inn Winnipeg South - Heron Room  
1330 Pembina Hwy, Winnipeg, Manitoba, R3T 2B4

### **AGENDA**

#### **9:00 A.M. - Heron Room (Dress: business casual)**

- 1) Call to Order and Welcome - Corinne Rivers, Chair
- 2) Introduction of Guests
- 3) Introduction of Board Members and Special Guests
- 4) Introduction of Attendees
- 5) Declaration of a Quorum
- 6) Appointment of Parliamentarian
- 7) Approval of Minutes of 2008 Annual General Meeting
- 8) Business Arising from the Minutes
- 9) Adoption of Agenda
- 10) a. Presentation by RBC Dominion Securities Inc. - Warwick Holland, Investment Advisor  
b. Motion to approve appointment of Warwick Holland of RBC DS Financial Services Inc, as Portfolio Manager for SFC

#### **Refreshment Break**

- 11) a. Treasurer's Report  
b. Report of the Auditor  
c. Approval of Financial Statements  
d. Appointment of Auditor for 2009 - 2010
- 12) Presentation of Budget for 2009 - 2010

#### **Lunch Break - Gander Room**

- 13) Reports
  - a. Chair - Corinne Rivers
  - b. National Grants Manager - Grants for Women - Shirley Sanderson
  - c. Club Grants
  - d. Investment Committee
  - e. History
- 14) New Business
  - a. Donor Recognition Committee
  - b. Corporate Solicitation and Legacy Committee
- 15) Date of Next AGM - October 23, 2010 (fourth Saturday in October)
- 16) Adjournment

**Dinner - Deer Room (evening dress optional)**

- |           |                             |
|-----------|-----------------------------|
| 6:30 p.m. | Cash Host Bar               |
| 7:00 p.m. | Dinner                      |
| 8:00 p.m. | Speakers - Grant Recipients |
| 9:00 p.m. | Awards                      |

*Please hold picture taking until after presentations.*



## SOROPTIMIST FOUNDATION OF CANADA

Dear Member Club

Please authorize a member in good standing of your Club, who will be attending the meeting of the Soroptimist Foundation of Canada on October 24, 2009, in Winnipeg Manitoba, as your Voting Representative. If this is not possible, you may authorize a member in good standing of another Canadian Soroptimist Club, in good standing with S.I.A., or one of the Directors of the Soroptimist Foundation of Canada, to exercise the vote on behalf of your Club at the meeting.

This Form must be completed and signed, and the Soroptimist voting on behalf of your Club must present it at the Credentials Desk prior to the meeting.

Please e-mail the name of your club's representative to the Secretary by October 16, 2009.

Thank you.

Eileen Stanbury,  
Secretary 2009 [stanb3@sympatico.ca](mailto:stanb3@sympatico.ca)



## SOROPTIMIST FOUNDATION OF CANADA

<b>Member Clubs Voting Credential Form 2009</b>
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**SOROPTIMIST INTERNATIONAL of** \_\_\_\_\_

**Hereby authorizes** \_\_\_\_\_

Who is a member in good standing, to exercise its Vote at the **Annual General Meeting** to be held on Saturday October 24, 2009, commencing at 9 a.m. at Holiday Inn Winnipeg South, 1330 Pembina Hwy, Winnipeg, Manitoba.

Dated \_\_\_\_\_ 2009

Signature \_\_\_\_\_

President or Secretary, Soroptimist International of \_\_\_\_\_

In order to be permitted to vote at the **ANNUAL GENERAL MEETING** of the Soroptimist Foundation of Canada, each Representative shall present this form, **duly completed and signed**, at the Credentials Desk prior to the start of the Meeting.



# SOROPTIMIST FOUNDATION OF CANADA

www.soroptimistfoundation.ca

## Annual General Meeting – Saturday, October 24, 2009

### Registration Form

Name	
Address	
City/Province	Postal Code
Email Address	Telephone No.
Soroptimist International of	

\*Please indicate any dietary restrictions or allergies \_\_\_\_\_

Are you authorized to vote? Yes\_\_\_ No \_\_\_ If yes, Club name \_\_\_\_\_

**PLEASE COMPLETE REGISTRATION FORM AND E-MAIL OR FAX BY FRIDAY, OCTOBER 16, 2009 TO:**

Eileen Stanbury, Secretary, SFC  
Email – [stanb3@sympatico.ca](mailto:stanb3@sympatico.ca) Fax – 705-876-4102

Rooms are block booked for Friday, October 23, and Saturday, October 24 at Holiday Inn Winnipeg South, 1330 Pembina Hwy, Winnipeg, Manitoba R3T 2B4. Reservations – 1-800-423-1337. info@hiws.ca

Room rates: 2 Queen beds \$105.00 plus taxes (single or double occupancy). **To get the discounted rate, telephone the hotel directly at 1-800-423-1337 and state that the reservation is for the Soroptimist Foundation of Canada meeting. The Hotel requests that Room Reservations be booked no later than September 23, 2009. The reservation must quote "Soroptimist Foundation of Canada AGM".**

There is a complimentary Shuttle between the Airport and the Hotel. **Call 24 hours in advance** – 1-800-423-1337.

The SFC Board has set the Registration Fee at **seventy-five dollars (\$75.00)**. Please mail/deliver cheque payable to Soroptimist Foundation of Canada to the Treasurer, Cora Salvador, 5650 Westport Road, West Vancouver, BC V7W 1V1 to arrive before October 20, 2009 or deliver at the AGM Registration Desk. Saturday buffet lunch and dinner will be included in the day’s registration fee.

**The SFC Board cordially invites all attendees** to a “hospitality evening”, on Friday, October 23rd, 8:00 pm to 10:00 pm in the Portage Room.

\*Please indicate if you are planning to attend the Friday evening social. **Yes**\_\_\_\_\_ **No**\_\_\_\_\_

Clubs are encouraged to make copies of this form for members.

**Please note that SFC events are Fragrance Free**

**CHECKLIST for Club Presidents  
for Soroptimist Foundation of Canada Annual General Meeting  
to be held on October 24, 2009  
in Winnipeg, Manitoba**

#	Description	✓
1	Select Voting Representative from your Club OR arrange for a Representative from another Club or SFC Board to vote on your behalf prior to <b>October 16, 2009</b>	
2	Sign Voting Credential Form and give to Voting Representative to take to Meeting.	
3	Provide Voting Representative, and any other Club members attending, with a copy of the Registration Form, the Notice to the AGM, and the Proposed Agenda, proposed budget and any other relevant information being discussed at the meeting.	
4	Provide Voting Representative, and any other Club member attending, with a copy of the Minutes for SFC 2008 AGM to bring to Meeting. - - available on SFC website – <a href="http://www.soroptimistfoundation.ca/agm2008">www.soroptimistfoundation.ca/agm2008</a>	
5	Notify Secretary (Eileen Stanbury – email <a href="mailto:stanb3@sympatico.ca">stanb3@sympatico.ca</a> ) of Voting Representative's particulars by <b>October 16, 2009</b>	
6	Notify Secretary (Eileen Stanbury – email <a href="mailto:stanb3@sympatico.ca">stanb3@sympatico.ca</a> ) and Chair (Corinne Rivers – email <a href="mailto:corinne@cmrlaw.ca">corinne@cmrlaw.ca</a> ) of additions to the proposed Agenda, by <b>October 9, 2009</b>	
7	Ensure Voting Representative/All Attendees are Registered for Meeting by <b>October 16, 2009</b>	
8	Book Hotel Accommodation by <b>September 23</b> for discounted rate, otherwise rack rate will apply	